

# Appealing the County Tax Assessment

The appeal process should begin by looking up the 2009 assessment at the [Office of the County Tax Assessor](#). You can look up your property by your name or the property address. If you purchased the property after December 31, 2008, the property may not show up in your name on the tax records. Do not be concerned about this as the Assessor is not required to change their records after January 1.

Review the information on the Assessor's site carefully for accuracy as to the number of rooms, number of baths, square footage and the like. If the information shown is not accurate you will need to notify the Assessor's office for correction.

After you have determined your new appraisal amount, and assuming you are not pleased with the value, you can ask the Assessor's office for an [informal review](#). This is an informal process and **does not** preserve your formal appeal rights however you may find that this is all you need to do to have your value adjusted. Just fill out the information requested on the linked page. You can attach up to two (2) files (electronic attachments) to the request. A more detailed explanation of the Assessor's review process can be found [here](#). If you are not successful at this level, your next option is an appeal to the [County Board of Equalization](#).

The formal appeal must be in writing to the Board of Equalization and should be on the form provided by the Board. You cannot file your appeal with the Board until May 1, 2009. The form can be found [here](#) or can be requested by calling the Board's office at 901-379-7160. *It should be printed on both sides of the same piece of paper. **THE APPEAL MUST BE FILED BY JULY 31 OF THE TAX YEAR.*** If it is not done by that time you will lose all rights of appeal.

When appealing the value of your property and comparing it to other values of similar properties in the area, **REMEMBER** the Assessor and Board of equalization will only consider sales that were completed before January 1, 2009 in their review of value.